SAMPLE PLEDGE LETTER

(Insert Date)

Sara Bloom, Community Service Tax Credit Program

Kansas Department of Commerce

1000 SW Jackson Street, Suite 100

Topeka, KS 66612-1354

Dear Ms. Bloom:

It is with great pleasure that I write to you in support of this tax credit application for a C-Arm for the radiology department and Patient Beds at Lincoln County Hospital.

If the application for tax credits were to be awarded, I would consider a gift of (Insert Amount Here) to this project. I understand that this would be a 70% tax credit. It would allow me to consider a larger gift to this project that I might not otherwise be able to contribute to.

The benefits of a C-Arm and Patient Beds to our community are unlimited and the CSP Tax Credits are the best resource to help raise the needed funds for the completion of the project. The tax credit program would have a significant impact on the fundraising efforts of this project and therefore the quality of life and services that will make a lasting impression in the Lincoln community.

Thank you for your consideration of this request.

Sincerely,